



11/20/2019

JOB OPENING:

WHERE: *Corporate Office*

TITLE: Purchasing Agent Assistant

**DESCRIPTION: Full-Time/Hourly
To assist the Purchasing Agents.**

Hours: Schedule-Mon-Friday 8:00am-4:30pm. Some weekends, holidays and evenings may be required.

Requirements: Candidate must have great attention to detail, organized & the ability to work with Excel Spreadsheets.

If interested in this position please contact Sherry Holder, HR Director or Ross Altenhein, Purchasing Director.

*******Posting Deadline 11/27/2019*******

