

# Cashier I

**Reports to: Store Manager, Assistant Manager or Supervisor on duty.**

**Classification: Non-Exempt / Hourly**

**2005**

## **JOB SUMMARY:**

To provide the best customer service as possible and to support Farm & Home Supply in every aspect of the business.

## **ESSENTIAL FUNCTIONS:**

1. To provide Customers with outstanding service through friendly, quick and, efficient assistance.
2. Ensuring a safe and clean work environment.
3. Following loss prevention and safety procedures.
4. Attending store and job-related meetings.
5. Communicating with Customers, Management and all store employees.
6. Following all applicable Company, local, state and federal guidelines.
7. Ensuring that your work area has sufficient supplies to complete assigned duties.
8. Notify appropriate personnel, promptly when a customer requests a carry out.
9. Maintain accurate cash register operations by following Farm & Home Supply cashier procedures as well as basic stocking and bagging at check outs.
10. Must be able to work evenings, week ends and holidays.
11. Weight lifting capability up to and including 50 lbs.
12. Limited stock & cleaning duties when not assigned to registers.
13. Other duties and responsibilities may be required as assigned.

## **ADDITIONAL RESPONSIBILITIES:**

Completes special projects directed by management and additional responsibilities may be assigned throughout the store at any given time.

## **Minimum Requirements of Training and Experience:**

1. Minimum Age requirement is 16 years old.
2. Must possess great customer service and communication skills.