

## **Assembler/Delivery Driver**

**Reports to: Store Manager, Assistant Manager or Supervisor on duty.**

**Classification: Non-Exempt / Hourly**

**Date: 7/20/21 – Cottleville Version**

### **JOB SUMMARY:**

To provide the best customer service as possible and to support Farm & Home Supply in every aspect of the business.

### **ESSENTIAL FUNCTIONS:**

1. To provide Customers with outstanding service through friendly, quick and, efficient assistance.
2. Must be at least 21 years old.
3. Must have a valid driver's license and a clear driving record to assist in merchandise deliveries.
4. Driving a ½ ton pickup with a 12 foot trailer.
5. Ensuring a safe and clean work environment while following loss prevention and safety procedures.
6. Attending store and job-related meetings.
7. Communicating & interacting with Customers, Management and all store employees.
8. Following all applicable Company, local, state and federal guidelines.
9. Ensuring that your work area has sufficient supplies to complete assigned duties.
10. Able to assemble merchandise such as, grills, lawnmowers, compressors and etc.
11. Drug testing will be required on a regular basis.
12. Must be able to work evenings, weekends and holidays.
13. Weight lifting capability up to and including 80 lbs.
14. Has high degree of stocking merchandise and telxon gun experience.
15. Follow company guidelines for department merchandising and setting store ads

### **ADDITIONAL RESPONSIBILITIES:**

Completes special projects directed by management and additional responsibilities may be assigned throughout the store at any given time.

### **Minimum Requirements of Training and Experience:**

1. Minimum Age requirement is 21 years old. Must also have a valid driver's license and a clear driving record.
2. Must possess great customer service and communication skills.

3. Minimum of 6 months of retail experience.