

## APPLICATION FOR EMPLOYMENT

THIS APPLICATION IS GOOD FOR 60 DAYS

FEDERAL LAW OBLIGATES US TO PROVIDE REASONABLE ACCOMMODATION TO THE KNOWN DISABILITIES OF APPLICANTS AND EMPLOYEES, UNLESS TO DO SO WOULD POSE AN UNDUE HARDSHIP. PLEASE FEEL FREE TO LET US KNOW IF YOU NEED AN ACCOMMODATION TO COMPLETE THE APPLICATION PROCESS OR TO PERFORM ANY ESSENTIAL ELEMENTS OF THE POSITION SOUGHT.

Applicants are considered for all positions, and employees are treated equally during employment, without regard to race, color, religion, sex, marital status, national origin, age, disability, or any other prohibited basis of discrimination, as provided under applicable state and federal law.

### PLEASE PRINT

Date of Application \_\_\_\_\_ Position(s) Applied For: \_\_\_\_\_

Referral Source: \_\_\_ Advertisement \_\_\_ Friend \_\_\_ Relative \_\_\_ Walk-In \_\_\_ Employment Agency \_\_\_ Other \_\_\_\_\_

Name \_\_\_\_\_

Last

First

Middle

Address \_\_\_\_\_

Number

Street

City

State

Zip Code

Telephone \_\_\_\_\_ Social Security Number \_\_\_\_\_

Email Address: \_\_\_\_\_

Have you filed an application here before? \_\_\_ Yes \_\_\_ No If yes, give date: \_\_\_\_\_

Have you every been employed here before? \_\_\_ Yes \_\_\_ No If yes, give date: \_\_\_\_\_

Are you employed now? \_\_\_ Yes \_\_\_ No May we contact your present employer? \_\_\_ Yes \_\_\_ No

Are you 18 years of age or older? \_\_\_ Yes \_\_\_ No Do you have a valid F.O.I.D. card? (IL Residents only) \_\_\_ Yes \_\_\_ No

Are you prevented from lawfully becoming employed in this country? \_\_\_ Yes \_\_\_ No

*If hired, you will be required to submit documents sufficient to establish employment authorization and identity in compliance with the Immigration Reform and Control Act of 1986. While you need not provide this proof of citizenship or immigration status at the time you are interviewed, please be prepared to assure us that you can do so immediately upon being hired.*

On what date would you be available for work? \_\_\_\_\_ Expected Wage: \_\_\_\_\_

Are you available to work: Full-Time \_\_\_ Part-Time \_\_\_ Temporary \_\_\_ Summer Only \_\_\_ What Days? S M Tu W Th F S

Are you on lay-off and subject to recall? \_\_\_ Yes \_\_\_ No

Have you ever been fired from a job or asked to resign your employment? \_\_\_ Yes \_\_\_ No

## EDUCATION

Please list education or specialized experience which relates to the position(s) for which you are applying. Exclude names or terms which indicate, for example, race, color, religion, sex, disability or national origin.

| School Name              | High School | Tech School | College/University |
|--------------------------|-------------|-------------|--------------------|
| Years completed          | 9 10 11 12  | 1 2 3 4     | 1 2 3 4            |
| Diploma/Degree           |             |             |                    |
| Describe Course of Study |             |             |                    |

List the machines and/or equipment you can operate: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names which indicate, for example, race, color, religion, sex, disability, or national origin.

| Employer:           | Dates Employed |    | Work Performed |
|---------------------|----------------|----|----------------|
|                     | From           | To |                |
| Address:            |                |    |                |
| Telephone: ( )      |                |    |                |
| Job Title:          |                |    |                |
| Supervisor:         |                |    |                |
| Reason for Leaving: |                |    |                |

| Employer:           | Dates Employed |    | Work Performed |
|---------------------|----------------|----|----------------|
|                     | From           | To |                |
| Address:            |                |    |                |
| Telephone: ( )      |                |    |                |
| Job Title:          |                |    |                |
| Supervisor:         |                |    |                |
| Reason for Leaving: |                |    |                |

# Farm&Home SUPPLY

Outfitting Your Lifestyle

| Employer:           | Dates Employed |    | Work Performed |
|---------------------|----------------|----|----------------|
| Address:            | From           | To |                |
|                     |                |    |                |
| Telephone: ( )      |                |    |                |
| Job Title:          |                |    |                |
| Supervisor:         |                |    |                |
| Reason for Leaving: |                |    |                |

| Employer:           | Dates Employed |    | Work Performed |
|---------------------|----------------|----|----------------|
| Address:            | From           | To |                |
|                     |                |    |                |
| Telephone: ( )      |                |    |                |
| Job Title:          |                |    |                |
| Supervisor:         |                |    |                |
| Reason for Leaving: |                |    |                |

| Employer:           | Dates Employed |    | Work Performed |
|---------------------|----------------|----|----------------|
| Address:            | From           | To |                |
|                     |                |    |                |
| Telephone: ( )      |                |    |                |
| Job Title:          |                |    |                |
| Supervisor:         |                |    |                |
| Reason for Leaving: |                |    |                |

If you need additional space, please continue on a separate sheet of paper.

State any additional information you feel may be helpful to us in considering your application.

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## APPLICANT'S STATEMENT

These answers are true and complete to the best of my knowledge. The Company may investigate all statements contained in this application, and I understand that any false or misleading information provided during the application or interview process will result in my immediate discharge if I am hired, regardless of when discovered. I UNDERSTAND THAT THIS APPLICATION IS NOT A CONTRACT OF EMPLOYMENT. I ALSO UNDERSTAND THAT IF HIRED, REGARDLESS OF ANY ORAL REPRESENTATIONS TO THE CONTRARY, THE EMPLOYMENT RELATIONSHIP BETWEEN MYSELF AND THE COMPANY IS TERMINABLE-AT-WILL SO THAT BOTH THE COMPANY AND I REMAIN FREE TO CHOOSE THE END OUR WORK RELATIONSHIP AT ANY TIME FOR ANY OR NO REASON. ANY CHANGES IN THIS EMPLOYMENT RELATIONSHIP MUST BE MADE IN WRITING AND SIGNED BY THE COMPANY'S PRESIDENT AND/OR CEO.

I also understand that any offer of employment may be condition upon a criminal background check, a credit check and/or a check of my prior employment history and employment references, in accordance with the provisions of the Fair Credit Reporting Act, as it may be amended from time to time.

Additionally, I authorize the Company to supply my employment record, in its sold discretion, in whole or in part, to any prospective employer, government agency, or other party, with an interest that the Company deem appropriate.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_